

TRAINING DEPARTMENT  
**GCA REGULATIONS**



**IVAO**  
**PORTUGAL**

Versão 3.0

(20/03/2024)



# **GCA REGULATIONS**

## Foreword:

1. The PT Division is part of the Guest Controller Approval (GCA) program according to IVAO Rules and Regulations;
2. Only Lisboa FIR positions are available for controlling according to member's rating.

## Requirements:

1. Proficiency in English and Portuguese languages;
2. Good knowledge of local procedures including ATS structures and VFR landmarks;
3. Minimum of ADC rating;
4. Minimum of 200 (two hundred) logged controller hours;
5. Maximum of 2 (two) different GCAs;
6. No suspension history.

## Application:

1. Via e-mail ([pt-training@ivao.aero](mailto:pt-training@ivao.aero)) providing name, VID, rating and a brief presentation of your motivation to control with us;
2. Members that got transferred from PT division to another may only request GCA in PT division after 1 (one) year of the transition.



## Checkout procedures:

1. A PT Division training staff member will contact you to schedule the checkout part;
2. A short theoretical and practical assessment will be conducted to check if you meet the requirements to control within Lisboa FIR, according to your rating.
3. Member's rating will determine which positions can be controlled, as follows:
  - 3.1. ADC rating may control TWR positions and below;
  - 3.2. APC rating may control APP positions and below;
  - 3.3. ACC rating may control all kind of positions.

## Minimum hours:

1. 5 (five) hours per month;

## Revoking GCA:

1. Failed to control the minimum hours;
2. Control in positions higher than your rating, as shown above;
3. Lack of knowledge is observed at any time by any training staff member;
4. Member gets a suspension during the GCA holding period;
5. If it is established and proven that the member has infringed any of the ICAO's general rules and regulations;
6. PT division staff have the authority to revoke a GCA at any given moment, notifying the member via e-mail providing the reason.
7. PT division won't accept a new application if any of the above was observed.